

## **Brunswick Preservation and Revitalization Committee**

**Meeting Notes - February 25, 2019  
6:00PM - 7:00PM, Brunswick City Hall**

**Attending:** Kelly White, Brian Keller, Abbie Ricketts, Abby Ingram, Alan Miner, Mary Bellamy, Nathan Brown, Kimberly Golden Brandt

**Guests:** Lisa Murphy, Wes White, Elsa Haarstad, Norm and Karen Cornelius

### **City of Frederick Demolition Review Presentation**

Lisa Murphy, a Preservation Planner with the City of Frederick, presented the City's demolition review process for properties outside of the Historic Preservation Overlay District and the demolition review process for properties within the District. A historic preservation tax credit is available to owners of properties within the District. The committee expressed interest in learning more about preservation initiatives in smaller municipalities.

- 1. ACTION ITEM: Kim will send Lisa's presentation to Kelly for inclusion in the Google Drive document library.**
- 2. ACTION ITEM: Abbie will reach out to Vicky in Thurmont regarding their preservation program/initiatives.**

### **Other Items**

Abby addressed the outstanding questions about the draft Small Area Plan.

- a. Page 10: What is the City of Brunswick Design Manual, which is identified as an existing document? *Answer: It is the Design Manual for Engineering. The reference to it should probably be removed from this plan.*
- b. Page 22: Has the City catalogued and collected street types, block types, building types, etc. for use in developing smart codes as described in this section of the plan? *Answer: The City has not.*

Kim reported that she and Kelly have been in touch with the County about applying for grants on the City's behalf. The County is a Certified Local Government (CLG). County staff replied that the County would definitely be supportive of a project to resurvey Brunswick's Historic District, and that CLG grants offer an excellent opportunity to assist in that effort. While the County staff does not have the capacity to assist with this effort now, they recently advertised for a full-time Historic Preservation Planner with the intention of having this position filled in the early Spring. Following-up with the committee will be included in a work/priority list for the new person.

Kim described a Preservation Maryland grant program; applications are solicited in March and September. The City could elect to apply to begin the process of resurveying Brunswick and updating the National Register nomination. The committee decided against applying at this time.

- 1. ACTION ITEM: Kelly and Kim will reach out to consulting firms to obtain cost estimates for resurveying.**